



# Board Briefs

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Report from the Regular January 19, 2012 Board of Education meeting:

## A. Administrative Reports

1. PTA Report – None.
2. **Mr. Hullman** – Approval of financial statements for the period ending December 31, 2012 and the five year forecast.
3. **Mr. Atkinson** - Updated the Board on District Goals No. 4: Development of 5 Year Capital Plan, and No. 6: Transportation Cost Reduction.

### Transportation:

The State Highway patrol conducted a spot inspection on January 5, 2012. Fourteen more buses were successfully passed. Eleven were Olmsted Falls buses and three were Fairview buses. One more spot inspection should complete the fleet and conclude spot inspections for this school year. We need to repair some roof structural concerns (roof joists) in the bus storage portion of the bus garage. We have had some problems with the operation of our front overhead doors as a result of these concerns. Our video surveillance system at the Bus Garage is in need of repair along with some minor upgrades to the recording unit and monitor. One of the five camera heads is not functioning at all. We are requesting a repair quote from ADT. As per our PI plan for 2012, we will be working with the OSC to purchase a new replacement school bus. Our initial survey has been submitted to the OSC. A Board approved resolution will need to follow in either February or March in order to participate in the OSC bidding process. In following our initial PI plan for 2012, I have asked Heath Krakowiak to begin looking into the Ohio Department of Administrative Services website, a state group purchasing program that we belong to, in order to investigate the award for vehicles, specifically, for the replacement of our 1996 Ford pickup/snow truck and our 1995 Ford 250 utility van. Future details will be forthcoming. Our transportation reduction committee met and further progress towards our goal was achieved. We will meet again in early February.

### Buildings and Grounds:

The Athletic Boosters purchased batting cages that were installed in the High School Auxiliary gym on December 23, 2011. The electric controls were installed on December 29, 2011 and are now completely operational. Great addition for the baseball and softball teams. Had a two and one half hour walk through of our High School, with AVG (Architectural Vision Group LTD) on December 28, 2011, in preparation for upcoming improvement projects. We covered science rooms, roof, auditorium, weight room and boilers. The new fencing, as a part of our construction project, is almost completed at the Middle School Soccer complex. This will greatly enhance our varsity soccer field complex and serve to improve ingress and egress for spectators. We

have approved, in accordance with Board Policy 9700A, for the High School Baseball program, working through our Athletic Boosters, to make available to businesses, the ability to post advertisement on the outfield fencing of our Varsity Baseball Field #3, for a fee. The advertisement will be displayed on a full color 4' x 6' banner for each company. Proceeds will benefit our Athletic Boosters, who in turn, will provide monetary benefit to all of our athletic teams. In working with the Palmer Company, in conjunction with the Ohio Public Utilities commission, we have submitted our details related to the 2008 HB264 project and have also provided electric utility costs as requested for the application for our cash rebate. Palmer Company is preparing this application, on our behalf, and will be compensated for their efforts directly from the utility company. This rebate and opt-out program evolved due to the law requiring utility companies to reduce their footprint. In essence, these programs will encourage end users, like us, to constantly look to install energy saving projects, thus, satisfying the need for the utility companies to reduce output. We request your approval of these rebate documents at the January 19, 2012 Board meeting. Our Lean Six Sigma team met with Dr. Hoadley and we discussed projects and identified additional staff to be trained in this process. Our next step is to have each of our departments (transportation, technology, food service and custodial) submit a project charter to Dr. Hoadley for his approval. Once Dr. Hoadley receives the proposal to educate our additional staff in the Lean Six Sigma process, we will communicate with these staff members. Several meetings and email communications have occurred regarding the Early Childhood Center playground development. We have identified the placement scheme and all project specifications will be complete and readied for Township bid within about a week. Dr. Hoadley is developing a resolution of participation that will be brought to you for your approval at the January 19, 2012 Board meeting. Our High school auditorium plans are moving along nicely. We've met with a seating manufacturer and will meet with a sound and lighting manufacturer. AVG is involved with developing our plan, with our assistance, and will ultimately provide the specifications that will allow us to seek public bids to make all improvements. We continue to pour over our thoughts and devise a plan to recondition our High school football field. We are planning to present, at our January 19, 2012 Board meeting, the current conditions we face along with the plan to resolve our issues for the longer term. Our next construction core team meeting has been rescheduled from February 2, 2012 to January 19, 2012. Larry Hamilton, Terry Tessmer and I are working to resolve concerns related to our Middle school geothermal loop, specifically, the glycol level to maintain optimum corrosion protection. When originally commissioned, all levels were to specifications, but, since warranty repairs were made to a couple of heat pumps after prolonged leakage, it is estimated that approximately 100 gallons were dumped. Larry had the system glycol balance levels tested by two companies, at no cost, and found the system to be in need of additional glycol to bring it back to specifications. This system holds a total of approximately 1,830 gallons. At this time, nothing is in a critical state, but adjustments need to be done sooner than later. The real issue, is, who is responsible for this estimated \$2,000.00 remedy, construction contractors or us? We will collectively resolve this concern soon. Our Five year capital improvement committee met again and continued to detail our first year plan. We have a five year spreadsheet of all submitted projects/improvements as submitted by our buildings and department leaders. It continues to be a work in progress.

### **Personnel:**

All mid-year staff appraisals in the Transportation and Custodial departments are complete. Linda Maloney (OAPSE) and I have scheduled a meeting for January 20, 2012. We have no specific issues to deal with, rather, a get together to review and enhance our communications moving forward. We have had a very good relationship throughout our years and we intend to keep it that way. We have a very good understanding of each other's roles and responsibilities.

A follow-up/final In-Service day committee meeting will be organized for the week of January 23, 2012. Plans will be finalized at that time.

4. **Dr. Lloyd** – Updated the Board on District Goal No. 3: Closing the Achievement Gap for Low Income and Special Education Students.

### **Curriculum & Instruction:**

#### **Language Arts Adoption Update**

The Common Core Standards in ELA will require students to: read complex texts, write effectively and analyze sources when doing so, conduct and report on research, speak and listen and use language for reading, writing and speaking. The ultimate goal is to be proficient at each of these components for the purpose of being college and/or career ready. These components will serve as the foundation for English-Language Arts Instruction; indeed many of them already do.

The materials that will be recommended for adoption are secondary compared to the ultimate purpose of this ELA adoption. If you'll recall, our goal is to create critical readers, writers and thinkers and our teachers have come to conclusion that in order to achieve this aim, there are particular components that need to exist in every teacher's instructional methodology. In short, we will create the "Olmsted Way" to teach English-Language Arts and while there will be some teacher autonomy in order to address the developmental nature of ELA, we will come to agreement on the core components of ELA instruction K-12.

K-3—Our research-based selection process has narrowed the program selection down to 2—the Literacy/Intervention By Design Program and the Journeys Program. There are strengths and weaknesses with both programs and on January 26<sup>th</sup> the ECC/F-L ELA Core Committee has a day-long meeting with the publishers to ask questions about both programs. Our Q and A session will be followed by a deliberation to begin to determine which program will be recommended to you for an adoption. The primary purpose of the initial materials selection at this level is to create a scope and sequence that will assist teachers and students with the reading foundational skills that are articulated by the Common Core and specific to this grade level band (i.e. print concepts, phonological awareness, phonics/word recognition & fluency).

4-8—Teachers have deliberated and have begun Phase 1 of the adoption process—establish a robust classroom library that shows a balance of fiction and non-fiction works. The classroom library will put books into students' hands for the purpose of structuring independent reading. In the future, I will have members of the 4-8 ELA Core Committee present to you on our ELA vision and how the classroom library acts as the corner stone to launching a successful Readers Workshop model.

9-12—The high school faculty is very well aware of the district's literacy methodology movement and they too have learned much about the Readers Workshop model of instruction. What has resulted was a series of meetings to consider the Readers Workshop methodology and the assimilation of it with the Common Core.

#### **Closing the Achievement Gap Goal**

At the meeting I will give a brief report related to how we are working to meet the district's academic goal of closing the achievement gap between our targeted subgroups.

**Assessment:****The Common Core and its Impact on Student Assessment**

As the State of Ohio continues to construct meaning with regards to the common core, there will be some significant assessment considerations.

While 46 of the 50 states have adopted the Common Core in ELA and Math, each state was faced with the task of addressing the assessment requirements that are part of the adoption of the Common Core. Ohio recently chose to become a member of the Partnership for Assessment of Readiness for College and Careers (PARCC). Being part of this group has some significant repercussions.

Here are some things you need to know about PARCC:

- Ohio is a governing PARCC state.
- Governing States will pilot and field test the assessment system components over the next three years and administer the new assessment system during the 2014-15 school year. Governing States will use the results from the PARCC assessments in their state accountability systems
- The chief state school officers of the Governing States serve on the PARCC Governing Board and make decisions on behalf of the Partnership on major policies and operational procedures
- PARCC is committed to creating a comprehensive assessment system that will include the following types of assessments in reading, writing and math:
  - Optional diagnostic assessments to pinpoint student strengths and weaknesses.
  - Optional Mid-year assessments to predict how students will perform.
  - Performance-based assessments that will require students to apply knowledge and create a product.
  - End of Year assessments which will be machine-scorable questions to demonstrate acquired skills and knowledge of the Common Core. These will be combined with the performance assessments to produce a summative assessment score.
  - Speaking and Listening components which will be required, but will not be part of the summative assessment score.

**5. Dr. Hoadley – Superintendent Report:**

Dr. Hoadley reported to the Board on District Goal No. 1: Improving District Culture.

*Other items shared by Dr. Hoadley include:*

1. OF Middle School was nominated as the Fox 8 Cool School of the Week. The Middle School students did a fantastic job representing our district with ***BULLDOG PRIDE!***
2. Membership in the North Coast Council - Olmsted Falls has been a member of LEECA for about 2 decades. Over this time, there have been both positive and negatives times for the LEECA organization. LEECA currently provides our Internet access, our student services and financial software services, and acts as a gateway for transferring data required by the Ohio Department of Education. LNOCA is an identical organization that services schools in Cuyahoga. LEECA and LNOCA are in the process of merging and

the name of the merged organization is the North Coast Council. Many members of Olmsted Falls schools have been a part of comparing LEECA services to other similar organizations. After making comparisons, we feel staying local and becoming a member of the new North Coast council is best for Olmsted Falls schools.

3. Agreement with Olmsted Township Trustees to partner in funding new playground at the ECC. The Olmsted Township Trustees have secured a \$35,000 grant for playground equipment at the ECC. This grant is matching money and we are recommending allocating \$35,000 from the new PI (003) account as well as approximately \$5,000 which has been privately fundraised. The township will handle the bidding process with the playground vendors as that is required by the grant and this recommendation is asking for the board to commit to the \$35,000 in PI finds along with the private donations.
4. Lean Six Sigma Projects – We are starting another round of Lean Six Sigma improvement projects. This will occur in Food Service, Custodial / Maintenance / Transportation and Technology. The director of each department has received training in Lean Six Sigma and they are eager to start another round of improvement projects. I am very proud of each of them for their efforts in continually improving operations. We are also receiving interest from several classified staff members to receive the Lean Six Sigma yellow belt training. We are working with Tri-C Corporate College to provide this training. It may be that we partner with both Berea Schools and Polaris who also have employees interested in receiving this training.
5. Falls Lenox After School Remediation Program - Schedule B on the Personnel agenda recommends hiring 7 Falls Lenox teachers for an after school tutoring program. This program will be paid by special education grant funds and not general fund revenue. Our District goal of closing the achievement gap for AYP subgroups is driving the creation of this program. Approximately 50 third grade students have been identified (by data) for participation. Like all afterschool programs, it will only work if the student stays after school and participates. Both Falls Lenox administrators have been making phone calls to parents encouraging participation of identified students. Additionally, personal letters have also been mailed home. A lot of effort has been put into the creation of this program and this is a direct result of the focus we are gaining from having this set of District Goals.
6. Common Core and OFCS – Implementation concerns: By state guidelines, the new curriculum requirements of the Common Core are set to be in place by 2014. Additionally, major changes to Ohio's student testing program are set to be in place by 2014 as well. I want to share with you my strong concerns over this aggressive timeline. I have strong reservations about pushing change that quickly as we have witnessed to damage to employee culture and employee morale by pushing for change at too rapid of a pace. On top of the new common core curriculum and new state testing programs, a major change to teacher evaluation is happening concurrently and this is and will continue to create strong angst across faculties in all school districts.

It is my belief that while we need to continue forward with the new common core curriculum, we need to be very watchful of the pace in which we do so. We need to ensure that we get full implementation of the new ELA program before we shift our elementary teachers thoughts to other curriculum areas (math, science, and social studies) as many of these teachers teach of four of these curriculum areas.

I believe that by going slow in the implementation of the new common core standards, we may not be completely aligned by 2014 with the new state curriculum standards and the new state testing program and if this occurs, we may see a decline in student test scores on the new state achievement tests.

At the same time, I also feel that if we go at a slower, more deliberate pace, we will prevent overwhelming our teachers with the tremendous number of simultaneous changes, and we will ensure deep implementation of the important new ELA curriculum. I want to ensure you are comfortable with this approach, and you clearly understand the political issues surrounding potential lower test scores (which will be printed in the PD) at the same time we are likely looking to go back on the ballot with our next operating levy (2014).

**B. Donations**

1. Daniel and Mary Eilla DiFilippo, 4312 Root Road, North Olmsted, Ohio 44070 generously donated \$30.00 to the Early Childhood Center's playground fund.

**C. Minutes**

1. Minutes of the Regular Meeting of December 14, 2011 and Organizational Meeting/Work Session of January 5, 2012.

**D. Recommendations of the Treasurer**

1. Approved Financial Report for the Period Ending December 31, 2011
  - (a) Receipts
  - (b) Expenditures
  - (c) Financial Bank Reconciliations
2. Approved 5-Year Forecast Analysis
  - (a) Supplemental Schedule
3. Approved Analysis of Intermediate/Middle School Project
4. Approved October 2011 5-Year Forecast Amendment #1
5. Approved Interfund Transfer
6. Approved Treasurer as Olmsted Falls Board of Education Designee for Public Records Training

**E. Recommendations of the Superintendent**

1. Adopted Resolution proclaiming January as “School Board Recognition Month.”
2. Approved Recommendation to enter into an Agreement with the Educational Service Center of Cuyahoga County for the 2011-12 SY for hourly services for students with visual and hearing impairments.
3. Approved Application to Commit Energy Efficiency/Peak Demand Reduction Programs with The Ohio Public Utilities Commission. (This is a rebate program only and will be no cost to the District.)
4. Approved Early Graduation request for senior Ryan Butler.
5. Adopted Resolution Approving Agreement Providing for Membership in the North Coast Council.
6. Approved Proposal for Improvements at the Schady Road Soccer Fields as Proposed by the Olmsted Falls Soccer Association.
7. Approved Cooperative Agreement with the Olmsted Township Trustees to co-fund new playground equipment at the Olmsted Falls Early Childhood Center, as presented.

**F. Personnel Items (as shown below)****H. Hearing of the Public on Agenda Items****I. For the Board’s Discussion**

1. Regular Meeting – February 16, 2012 at 7:00 p.m. – Falls Lenox Primary School, 26450 Bagley Road, Olmsted Falls, Ohio 44138
2. Board of Education Guiding Principles for 1012
3. Status Update – 5 year Capital Outlay Plan
4. Repairs/Renovations to football field

**J. Executive Session to Discuss Compensation of Personnel****K. Reconvene into Regular Session****L. Adjournment**

## Personnel

### **Resignations:**

**LEWIS, DAVE** – effective January 31, 2012, due to retirement

### **Certificated Staff:**

#### **For 2011-2012 School Year**

**BUTTO, ANGELA** – Unpaid parenting leave of absence effective December 26, 2011 through February 20, 2012

**MOODT-SEITH, DIANE** – To be hired as a long term substitute teacher for Kathryn LaMarca, effective on or around April 1, 2012 with return date to be determined

**REIMER, CHARLES H.** – To be hired as a long term substitute teacher for Daniel Dame, effective January 4, 2012 through on or around March 1, 2012

**STUCKART, KRISTEN** – To be hired as a long term substitute teacher for Brigid Radigan, effective on or about March 14, 2012 with return date to be determined

To pay the following for Falls-Lenox Reading and Math After School Intervention Program effective 2011-2012 school year; to be paid through Title I (572) funds at the Board approved step rate, not to exceed 20 hours:

Zachary Acerra  
Shannon Chichester  
Rochelle Sanfilippo

To pay the following for Falls-Lenox Reading and math After School Intervention Program effective 2011-2012 school year; to be paid through Title I (572) funds at the Board approved step rate, not to exceed 40 hours:

Amanda Apatzky  
Jennifer Cieker  
Kathryn Duray  
Elizabeth Ehlke

### **Support Staff**

#### **For 2011-2012 School Year:**

### **OWE Students:**

Effective 2011-2012 school year, to be paid according to class arrangement (not to exceed \$8.10 per hour) as follows:

Garrett Bates – Primary School

Michael Chaney – Primary School

To establish Home School Behavior Specialist Resource Coordinator Substitute rate of \$15.02 per hour

### **For 2011-2012 school year:**

#### **Supplementals:**

**Robertson, Kristina** – Asst. Track Coach (Boys & Girls)

**Wyman, Erika** – Asst. Track Coach (Boys & Girls)

**Arnold, Katie** – Asst. Ski Club Advisor –  
Volunteer/Auxiliary

**Barber, Katherine** – Asst. Ski Club Advisor – Auxiliary

**Hallock, William** – Asst. Ski Club Advisor – Auxiliary

**Insley, Brian** – Asst. Ski Club Advisor –  
Volunteer/Auxiliary

**Mariotti, Daniel** – 7<sup>th</sup>–8<sup>th</sup> Grade Basketball Coach –  
Auxiliary

**Wagner, Christopher** – Asst. Ski Club Advisor –  
Volunteer/Auxiliary

**Zrenner, Justin** – Asst. Ski Club Advisor –  
Volunteer/Auxiliary